



PERSON SPECIFICATION Cover Supervisor

We are committed to safeguarding and promoting the welfare of our student and expect all staff and volunteers to share this commitment

When applying for this post please identify how your experience to date has prepared you to undertake the responsibilities outlined.

Professional Knowledge, Experience and Abilities	Attributes		Where Identified		
	E	D	Application	Interview	Reference
Commitment to delivering high quality support and service to our school	✓		✓	✓	✓
Understanding of the central role of a cover supervisor within a school setting	✓		✓	✓	
Experience of working with young people		✓	✓	✓	
High level ability to use ICT to enrich support learning	✓		✓		✓
Interest in collaborative working	✓			✓	
Interest in developing creative approaches to learning	✓			✓	
Commitment to continuous professional development	✓		✓		
Commitment to inclusion and equality	✓		✓		
Commitment to Safeguarding children	✓		✓	✓	✓
Commitment to promoting the Catholic faith	✓		✓	✓	
Training and Qualifications					
Evidence of relevant continuing and active CPD		✓	✓		
GCSE English and Maths at Grade 4 or above (Grade C)	✓		✓	✓	
Commitment to your own CPD needs and development	✓		✓	✓	

Personal Skills and Attributes					
Outstanding communicator	✓		✓	✓	✓
Enthusiasm	✓			✓	✓
Calm, consistent and predictable	✓			✓	
Ability to work with young people in a leadership role	✓			✓	
Commitment to raising standards	✓		✓	✓	
Ability to work as part of a team	✓		✓		✓
Effective time management and organisational skills	✓		✓		✓
Excellent inter-personal skills	✓			✓	✓
Supportive of the values and vision of the school	✓		✓	✓	✓
Potential to think creatively	✓		✓	✓	
Access, analyse and interpret information	✓		✓	✓	
Accept support from others including colleagues from within the school, governors and the LA		✓		✓	
Prioritise, plan and organise themselves	✓		✓		✓
Commitment to contributing to the wider aspects of school life including-extra-curricular activities	✓		✓	✓	
Strengthening the Community					
Build and maintain effective relationships with staff, students, parents, carers, partners and the community, that enhance the education of all students	✓		✓	✓	✓