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31 March 2025

Dear Parents/Carers

Year 7 Consultation Evening

I write to invite you and your son/daughter to our Year 7 Consultation Evening on **Tuesday 22 April 2025 from 4pm to 7pm**. This will be held in person at school. To allow as many parents/carers as possible to speak to teachers, appointments are limited to 5 minutes each.

As we are discussing their progress, your child should attend the appointments with you.

We ask that you make your appointments via our online booking system [SchoolCloud](#). Details of how to access the online booking system are attached to this letter. To allow school staff to make final preparations, SchoolCloud bookings will close at 8am on the day of Consultation Evening.

Supervision between the end of school and 4.30pm

Given the distance that some of the children travel to get home, we have a limited number of places available for students to be supervised between the end of school and 4.30pm. Please note **we are not able to provide supervision beyond 4.30pm**. If your child is waiting in school for you, they should report to the sports hall straight afterschool. We ask that you collect them from there before signing in.

Whilst in school supervision, your child will be required to follow normal school rules, including not using their mobile phone. As this is a long day, we advise that you send your child with a drink and a snack as there are no canteen facilities available.

If you have any difficulties accessing SchoolCloud, or if you are unable to attend Consultation Evening, please get in touch with Mrs Marshall (hml@cardinalheenan.com), Assistant Head of Year 7, who will be happy to help.

Best wishes

Ms E Stockton-Pitt
Deputy Headteacher – Quality of Education

