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17 April 2024

Dear Parents/Carers

Year 8 Consultation Evening

I write to invite you and your son/daughter to our Year 8 Consultation Evening on **8 May 2024** from 4pm to 7pm. This will be held in person at school, with registration will be in the Main Pupil Entrance. There will be staff and student present on the evening to help direct you.

As we are discussing their progress, your child should attend the appointments with you.

Whilst appointments will be in school, we ask that you make your appointments via our online booking system [SchoolCloud](#). This will allow you to make appointments at a time of your convenience and minimise interruption to lessons. Details of how to access the online booking system are attached to this letter. If you have any difficulties accessing SchoolCloud please contact us on info@cardinalheenan.com. If you are unable to attend Consultation Evening, please get in touch with Mrs Marshall (hml@cardinalheenan.com), Assistant Head of Year 8, who will be able to facilitate alternative arrangements.

To allow school staff to make final preparations, SchoolCloud bookings will close at 8am on the day of the Consultation Evening (Monday 8 May 2024). As appointments are limited, I encourage you to make bookings at your earliest possible convenience.

In order that teachers can speak to as many students as possible, appointments last five minutes and are limited to one appointment per student in each subject.

With kind regards



Ms E Stockton-Pitt
Acting Deputy Headteacher (Quality of Education)

