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25 January 2024

Dear Parents/Carers

### Year 9 Consultation Evening

I write to invite you and your son/daughter to our Year 9 Consultation Evening on **Thursday 22 February 2024 from 4pm to 7pm**. This will be held in person at school. Please note that, in a change to previous years, registration will be in the Main Pupil Entrance. There will be staff and student present on the evening to help direct you.

As we are discussing their progress, your child should attend the appointments with you.

Whilst appointments will be in school, we ask that you make your appointments via our online booking system [SchoolCloud](#). This will allow you to make appointments at a time of your convenience and minimise interruption to lessons. Details of how to access the online booking system are attached to this letter. Please note that the online system is only being used for bookings; all appointments will take place in school. If you have any difficulties accessing SchoolCloud please contact us on info@cardinalheenan.com. If you are unable to attend Consultation Evening, please get in touch with Mrs Adamson (jan@cardinalheenan.com), Assistant Head of Year 9, who will be able to facilitate alternative arrangements.

To allow school staff to make final preparations, SchoolCloud bookings will close at 8am on the day of Consultation Evening (Thursday 22 February 2024). As appointments are limited, I encourage you to make bookings at your earliest possible convenience.

In order that teachers can speak to as many students as possible, appointments last five minutes. We hope that consultation evening will support yours and your child's decision making around their KS4 options. To ensure your conversation is as focused as possible, all of the information about the content of subjects is available on the school website at [Year 9 into 10 Options - Cardinal Heenan](#). This includes videos created by our Curriculum Leaders outlining the content of the KS4 course and how it is assessed.

Best wishes,



Ms L Stockton-Pitt  
*Deputy Headteacher (Quality of Education)*

